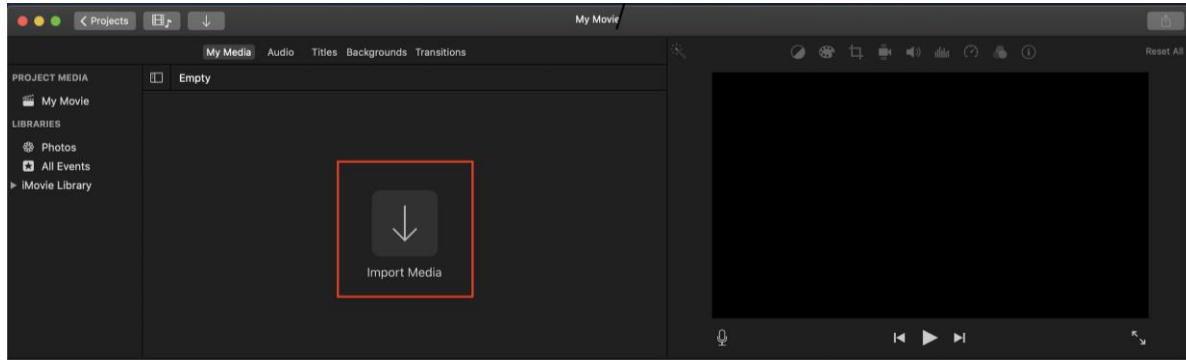


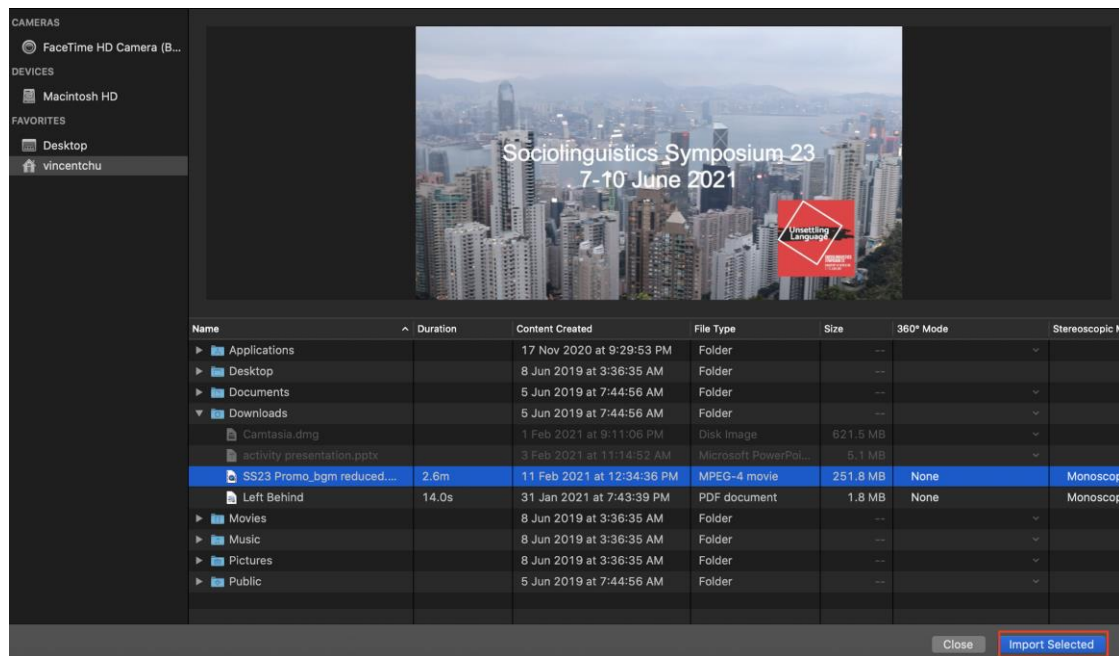
# iMovie Manual

## 1. Import Video

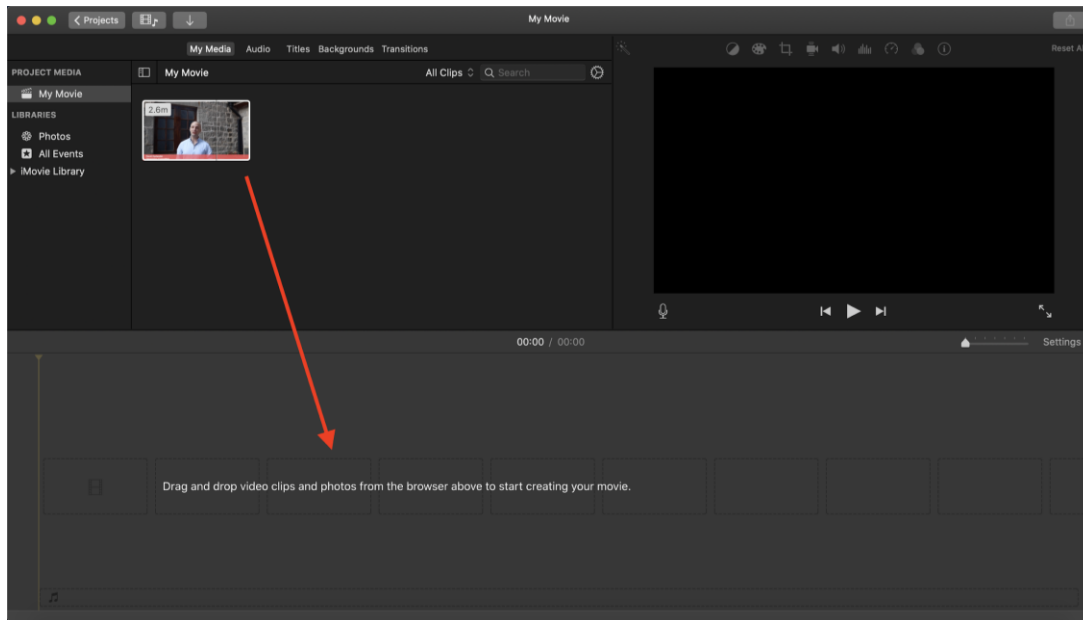
### a. Click "Import Media"



### b. Select video > Click "Import Selected"



c. Drag video to the editing bar

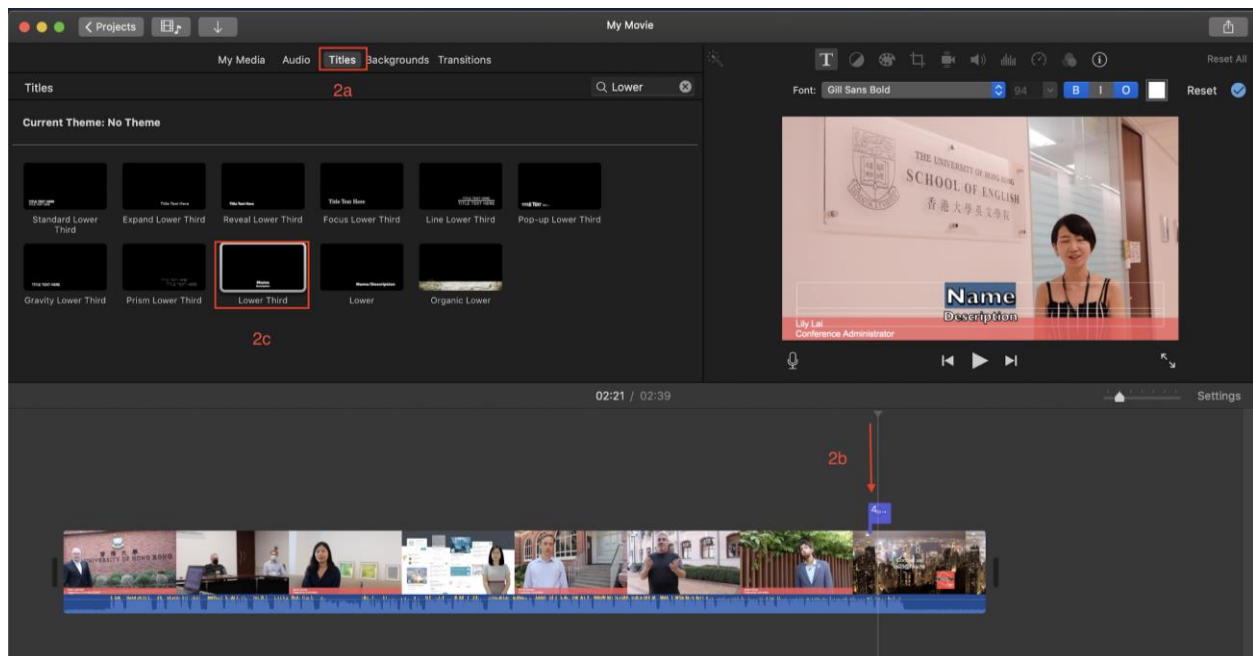


## 2. Create Subtitles

a. Click "Titles"

b. Click the point of the video that the subtitle appears

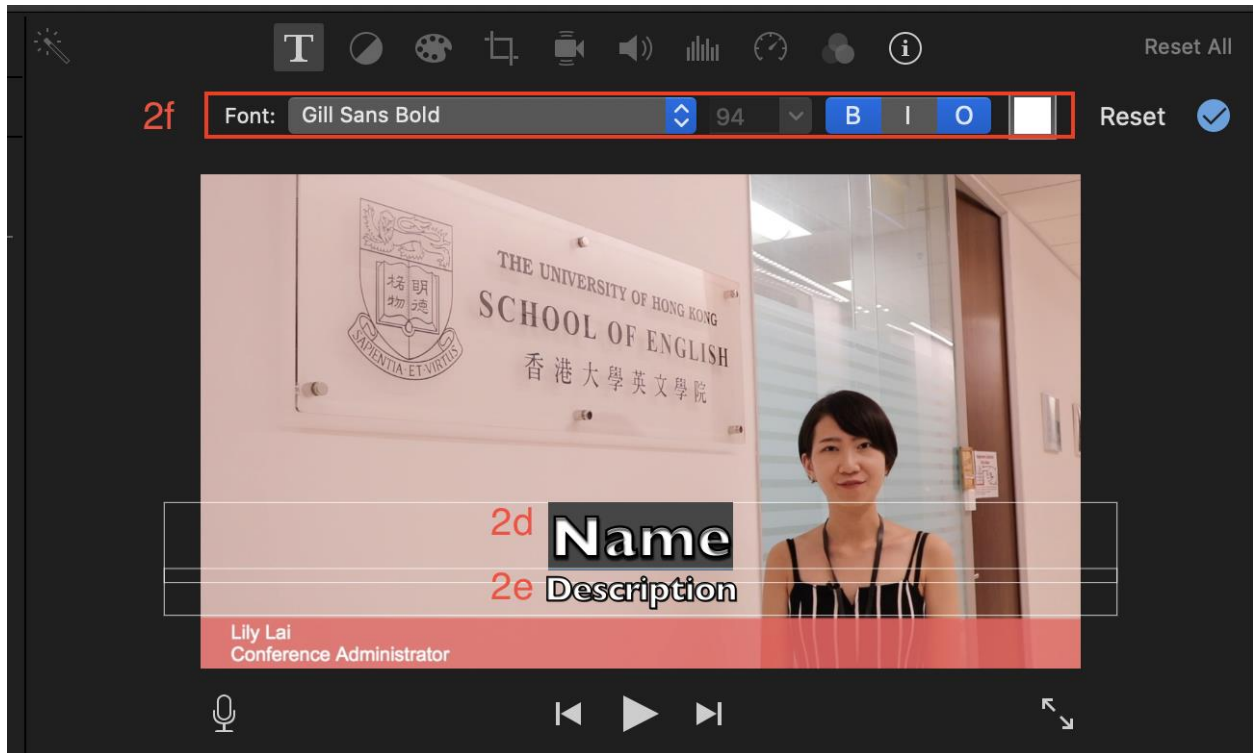
c. Double-click on "Lower Third"



d. Clear the upper text

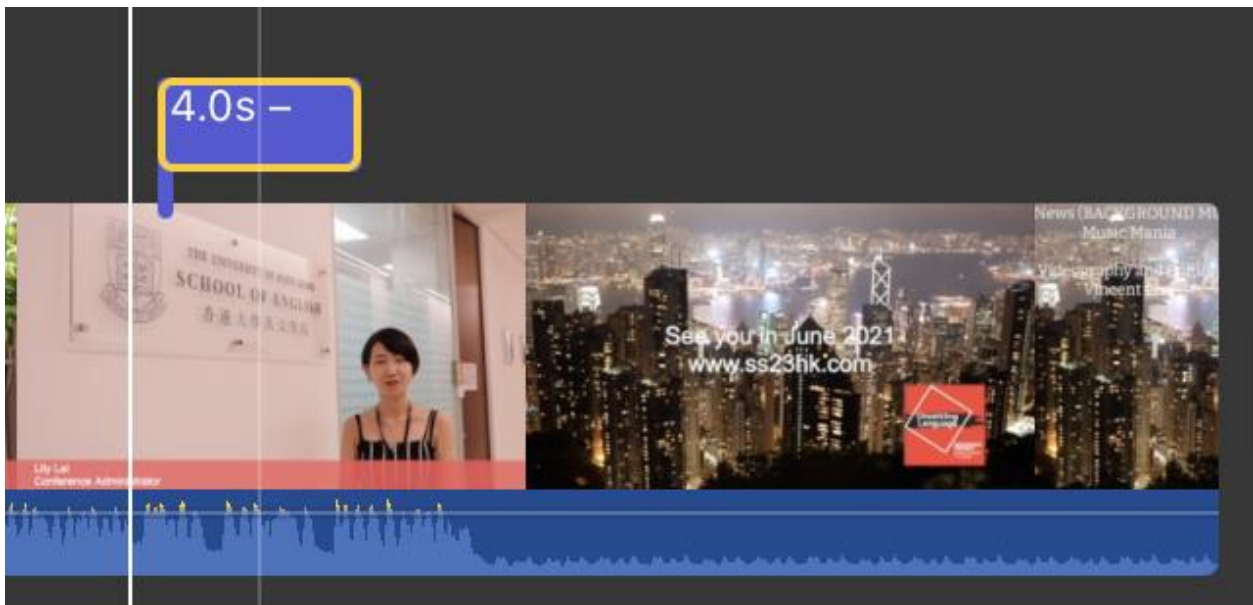
e. Type out subtitles

f. Modify font, colour, size, and other effects (optional)

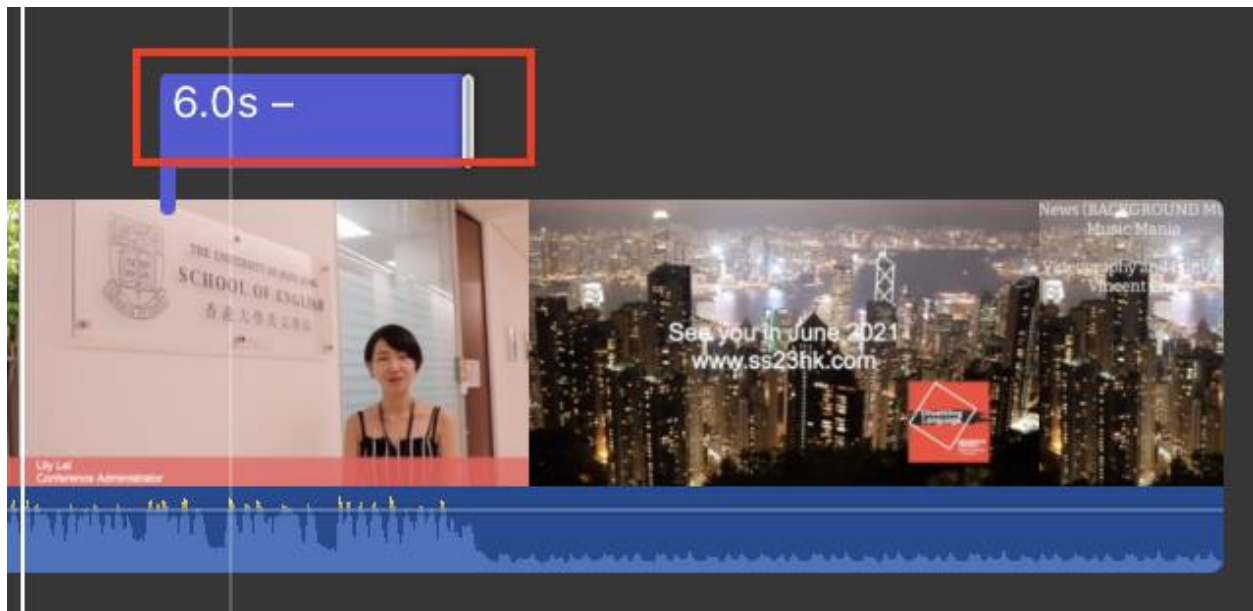


g. Drag to adjust the duration the subtitle appears

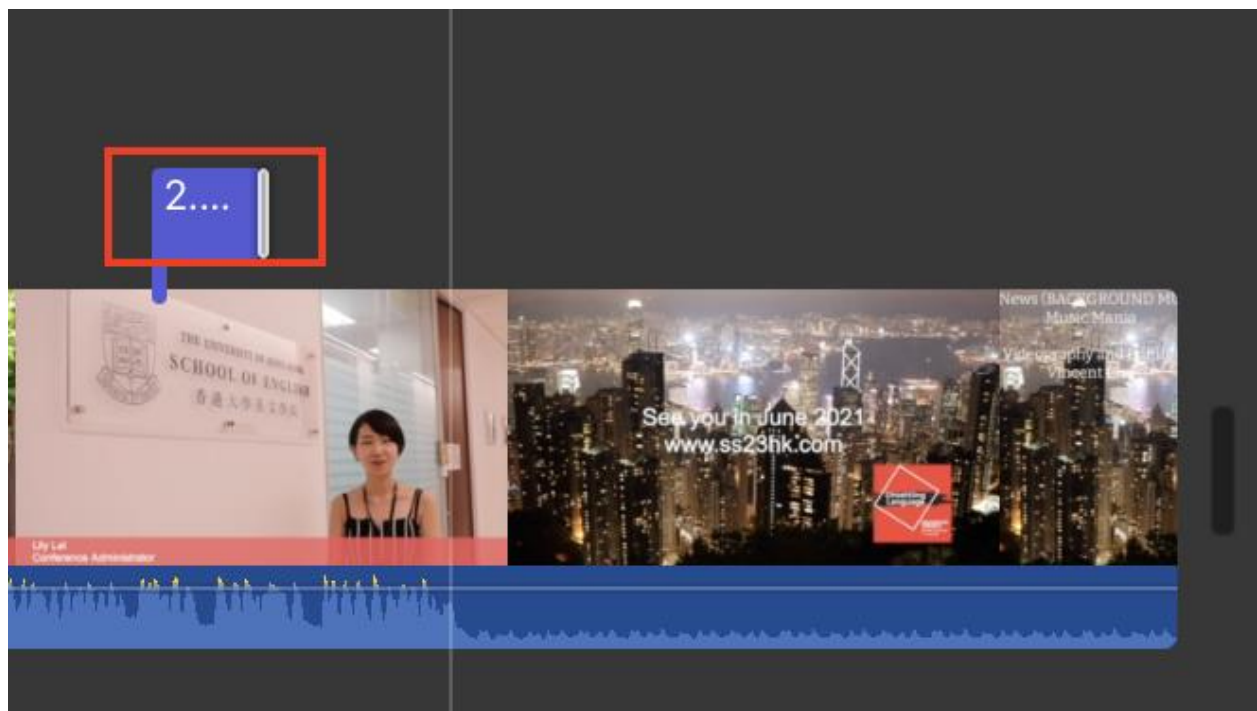
Default (4 seconds)



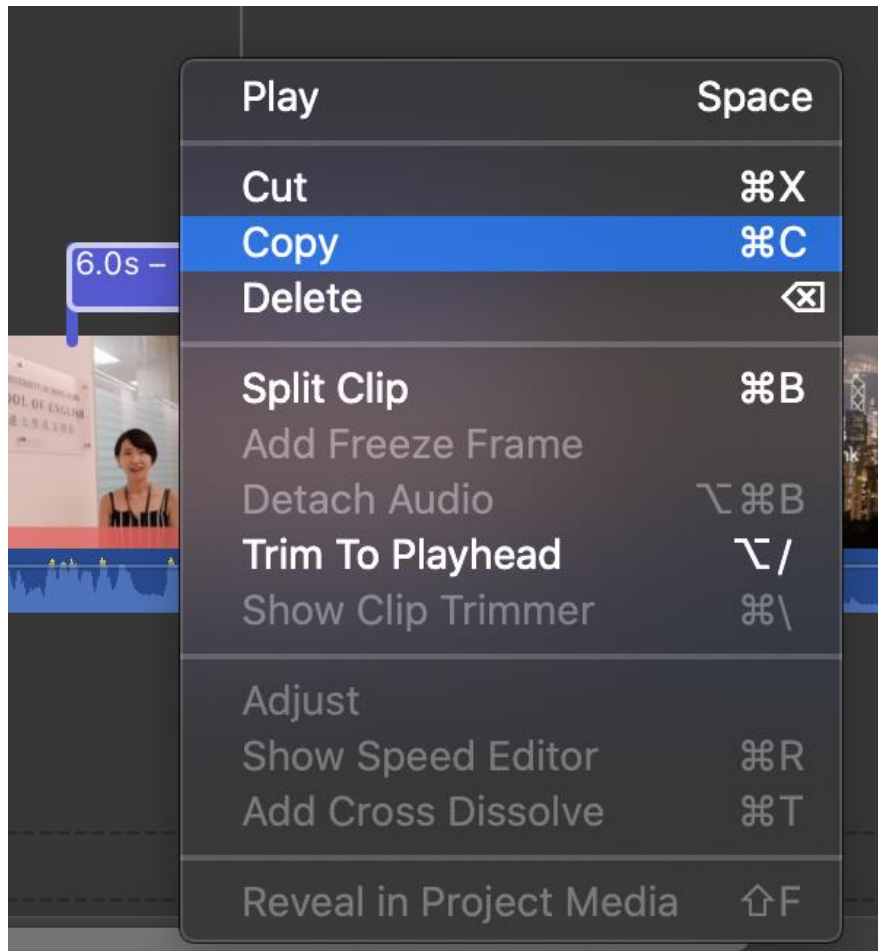
Extended



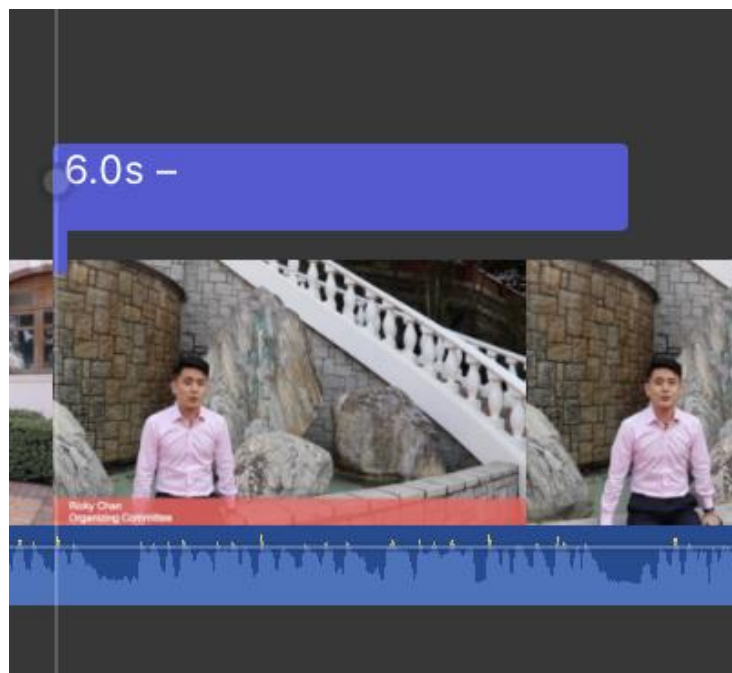
Shortened



h. Right-click on the subtitle bubble > Select "Copy"

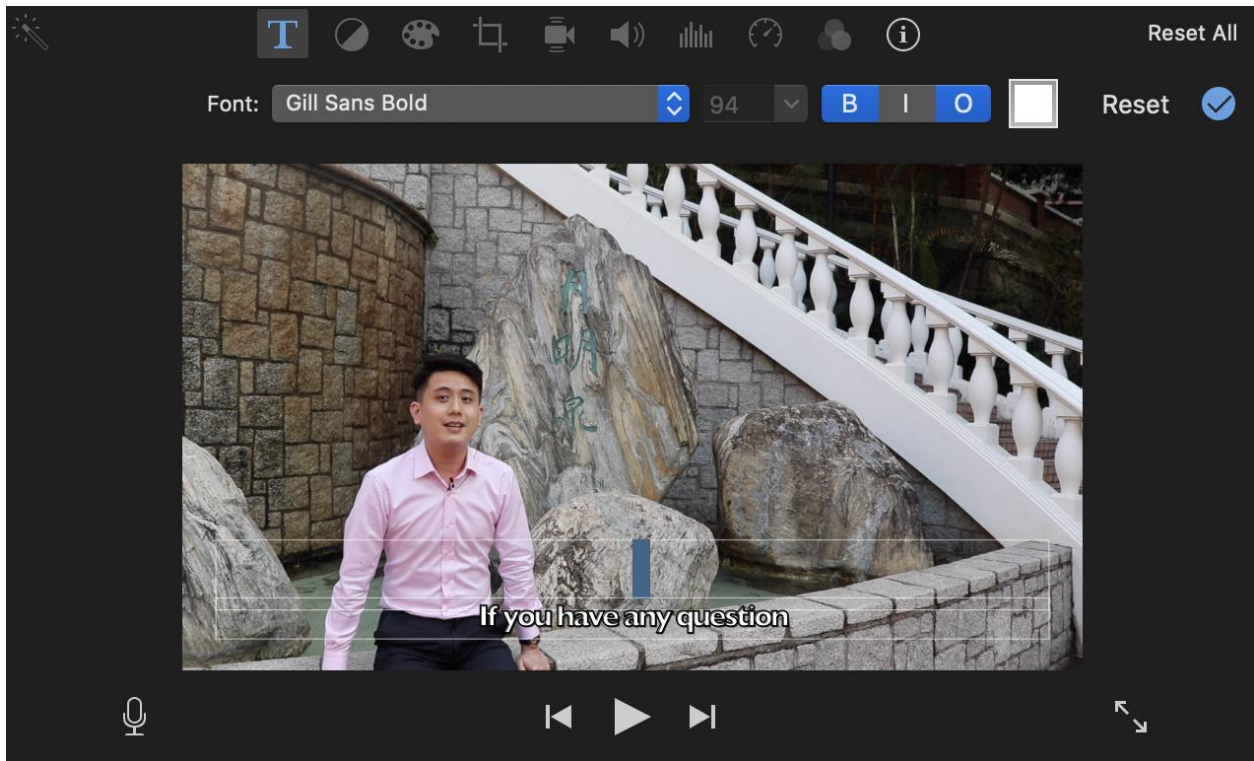


- i. Click on the point that needs another line of subtitle > Press "Command" and "V"
- \* Command + V is the Paste function.



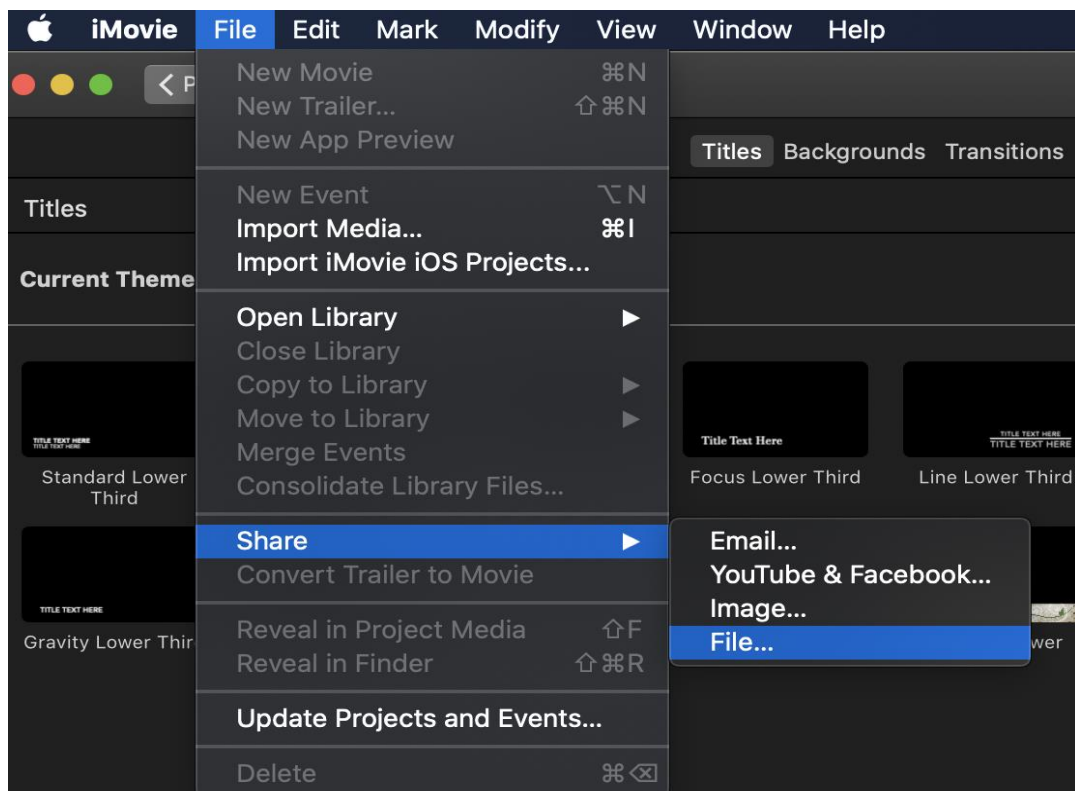


- j. Double-click on the preview screen > Edit the subtitle
- \*Repeat steps i and j to add subtitles for the rest of the video

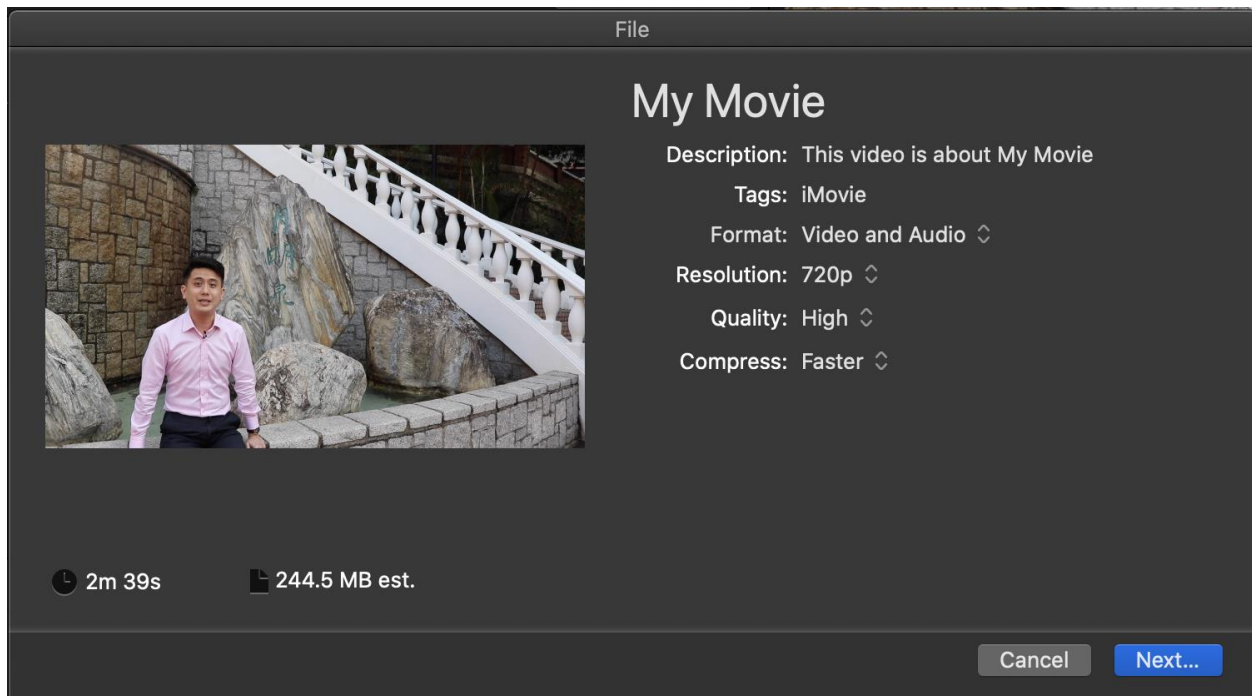


### 3. Export

- a. Click "File" > "Share" > "File..."



b. Select 720p for resolution (default) > Click "Next..."



c. Name your file > Click "Save"

Remarks:

1. The file will be automatically exported into a MP4 video.
2. All editing progress is automatically saved to the video after implementation. No manual saving is needed before exiting the project on iMovie. You can simply go back and pick up from where you left when adding new edits.
3. No manual saving is required before exporting.